



## **TRANSFER AND ARTICULATION OVERSIGHT COMMITTEE**

### **Meeting Agenda**

**June 16, 2011**

**10:00 AM - 12:30 PM**

**Dixon University Center**

**Harrisburg, PA 17110-1201**

**Remote Locations: CC of Beaver County, IUP, Montgomery CCC**

- 1. Roll Call**
- 2. ACTION ITEM: Approval of May 12, 2011 TAOC Meeting Notes**
- 3. Updates and Announcements**
  - a. Spring 2011 End-of-Term Transfer Data Collection – June 13-July 29, 2011
  - b. PA TRAC Updates Due by August 15, 2011
    - i. College Profile
    - ii. Transfer Credit Policy
    - iii. Transfer Credit Appeals Process
    - iv. Catalog Update
    - v. Program Search Database
- 4. Fall 2011 PACs**
  - a. New timeline for 4-8 Education PAC (see handout)
  - b. Dates/Times of Fall Kick-off Meetings
    - i. Friday, Sept. 16, 2011 from 10AM-3 PM
      - Social Work
      - History
      - Government/Political Science
      - Sociology/Anthropology
      - Geography
      - Economics
      - Communications
    - ii. Monday, Sept. 19, 2011 from 10AM-3 PM
      - Music
      - Art
      - Drama/Theatre
      - Foreign Language
      - Environmental Science
      - Secondary Education
      - 4-8 Education

- c. PAC TAOC Representatives
  - i. Clarification of the role of PAC TAOC (see underlined sections)

**Role of PAC TAOC Representative**

PDE appoints one TAOC representative to serve on each PAC. Except for voting, the TAOC member is expected to assume the same role as the other PAC members in addition to the following tasks:

- Serve as the PAC's liaison with TAOC.
  - Serve as PDE's primary point of contact for the PAC.
  - Help the PAC with understanding the following:
    - The Commonwealth's college credit transfer system.
    - TAOC's policies, procedures and processes.
    - The statewide program articulation process and PAC charge.
  - Provide administrative support to the PAC co-chairs and assist with meeting facilitation and coordination of the PAC and related articulation project.
  - Provide guidance to the PAC, as appropriate and needed, on issues or questions within the PAC.
  - Work with PAC Co-chairs to ensure the PAC is on task and meeting the timeline and inform PDE when the PAC is not progressing.
  - Submit the PAC deliverables to PDE on behalf of the PAC by the deadline indicated.
  - Provide a project update at TAOC meetings.
- ii. Deadline to volunteer to serve on Fall 2011 PAC is August 1, 2011.

**5. Approval of Statewide Program Articulation Agreements**

- a. Approved Agreements (See PAC Voting Summary handout)
  - i. Biology
  - ii. Business
  - iii. Chemistry
  - iv. Computer Science
  - v. Earth Science
  - vi. English
  - vii. Environmental Geoscience
  - viii. Geology
  - ix. Meteorology
  - x. Physical Oceanography
  - xi. Physics
- b. Rejected Agreement - Criminal Justice
  - i. Process and timeline for resubmitting to TAOC
  - ii. ACTION ITEM: Comments and guidance to be provided to CJ PAC

**6. PK-4 Articulation Agreement**

- a. ACTION ITEM: The PASSHE members of the PK-4 PAC have proposed amending the Social Science Requirement in the 30-Credit General Education Core as follows (see underlined section):

"#4 Social Science – 3 credits

One of the following courses: Introduction to Sociology, Cultural Anthropology or General Psychology

One course from Sociology, Anthropology, Psychology or Political Science/Government."

- b. ACTION ITEM: The PASSHE members of the PK-4 PAC have proposed the following clarification to the Field Experiences Requirement under the Major Core Content Areas (see underlined section):

"#9. Field Experiences at Level I and II (embedded or up to 6 credits and will count towards Observations and/or Field Experiences but not Student Teaching)."

- c. ACTION ITEM: The PASSHE members of the PK-4 PAC have proposed adding the following statement to the fourth paragraph of the Transfer Checklist and Portfolio Requirements for clarification (see underlined section):

"The receiving baccalaureate institution does not evaluate the portfolio since the portfolio has already been verified by the associate degree institution."

## 7. Statewide Program-to-Program Articulation

- a. DISCUSSION ITEM: Proposed policy for revising agreements *after TAOC approval*

"Once a statewide program-to-program articulation agreement has been adopted by TAOC, no amendments to the agreement can be offered by any party within the initial six (6) months of the agreement. After that time, amendments that are offered as clarifying or technical but do not alter the substantive portions or intent of the agreement will be considered by TAOC at a regular meeting and with sufficient time in advance for review and comment. Amendments that seek to alter the substantive nature or intent of the agreement in any part, must be submitted through PDE to the original PAC for review and consideration. The PAC will then make a recommendation to the TAOC and TAOC shall approve or deny the proposed amendments."

- b. DISCUSSION ITEM: Proposed policy for revising agreements *after implementation*

"No less than two years after a statewide program-to-program articulation agreement has been implemented by the institutions, TAOC will convene a PAC, consisting of faculty, staff and personnel, to review the agreement. The PAC will then make recommendations to TAOC and TAOC shall approve or deny the proposed amendments. If a TAOC member has a proposed revision *before* the PAC convenes, s/he may submit a written change request to PDE no less than 30 days prior to a full TAOC meeting. TAOC will then consider the request at the meeting and either approve or forward the change to a designated subcommittee for consideration."

- c. DISCUSSION ITEM: Institution-to-institution verification of student eligibility and associate degree requirements under statewide program articulation.

## 8. Transfer Credit Framework

- a. Overview of the 30-credit Framework
- i. Framework & Institutional Degree Programs
  - ii. Framework & Statewide P2P Articulation

b. DISCUSSION ITEM: Proposed Process to Expand Framework

“Changes to the Framework will be considered by TAOC in October of each year. Any TAOC member may propose a change by submitting a written request to PDE no less than 30 days before the October TAOC meeting. TAOC will then either approve or forward the proposal to a designated subcommittee for recommendation. All changes must be decided by TAOC no later than December 15. The revised Framework shall be effective no later than start of the following fall semester.”

**9. Fall 2011 TAOC Meeting Schedule**

a. ACTION ITEM: Proposal to change meeting schedule as follows:

- TAOC will meet every other month beginning in August 2011.
- Subcommittee meetings will be scheduled in alternative months.
- Meetings will be held from 10 AM – 3 PM in Harrisburg.
- All members will attend the meeting in Harrisburg.

**10. New Business**

**11. Meeting Adjourned**